

**Finance/Human Resources Committee Meeting Minutes
Wednesday - May 8, 2024
Immediately following CTP Committee Meeting but not before 5:00 PM
MAPS Central Administration Building Board Room**

I. The meeting was called to order by: Ronald Liberty at 5:07 p.m.

Roll Call: Kevin Blake, Ronald Liberty, Shannon Murray, Dr. Kelley Strike, Jacqueline Gremler (for Brett Woller), and Paul Proulx.

Others present: Amanda Patterson, Amber Haluska, Nick Wszalek, and Megan Kautzer.

II. Public Comments to the Committee / General Subject Matter Discussion
Liberty made a statement that he appreciates all our teachers.

III. Approval of April 10, 2024, Finance/Human Resources Committee Minutes

MOTION by Blake, second by Gremler to approve the April 10, 2024 Finance/Human Resources Committee Minutes. Motion carried.

IV. Finance

A. Safe & Civil Schools Training - This was presented in the CTP Meeting prior to this meeting.

MOTION by Blake, second by Proulx to forward to the full Board the approval of the purchase order for Safe and Civil Schools training for \$28,000 and the purchase of training materials of approximately \$10,750 and travel expenses to be determined for the training facilitators for the 24-25 school year as presented. Motion carried.

B. Merrill Adult Diploma Academy (MADA) Contract Renewal for 2024-2028 - Topic summary was presented by Trisha Detert during the CTP meeting. It was noted that the contract is for 2024-2029, not 2028.

MOTION by Gremler, second by Blake to forward to the full Board the approval of the 2024-2029 MADA Contract. Motion carried.

C. Elevator Repair at Merrill High School - Topic summary was presented by Nick Wszalek during the Facilities Committee Meeting earlier in the day.

MOTION by Blake, second by Proulx to forward to the full Board the approval of option 2 from Otis Service and Repair for elevator repair at Merrill High School. Motion carried.

- D. School Parking Lot Repairs- Topic summary was presented by Nick Wszalek during the Facilities Committee meeting earlier in the day.

MOTION by Proulx, second by Blake to forward to the full Board the approval of the school parking lot repairs, not to exceed \$20,000. Motion carried.

- E. High School Roof Repair- Topic summary was presented by Nick Wszalek.

MOTION by Liberty, second by Proulx to forward to the full Board the approval of the quote from Quality Roofing Inc in the amount of \$114,524.00 to replace the roof. Motion carried.

- F. Carpeting at Prairie River Middle School - Topic summary was presented by Nick Wszalek.

MOTION by Blake, second by Gremler to forward to the full Board the approval of the quote from Central Carpet & Flooring, Inc. for carpeting at Prairie River Middle School not to exceed \$53,538. Motion carried.

- G. Concrete Repairs Across the District - Topic summary was presented by Nick Wszalek.

Dr. Kelley Strike stated that items C-G brings the Maintenance Department over budget for 23-24 but there are other budget areas trending under budget that should be able to offset the differences with total General Fund expenses to be under budget .

MOTION by Blake, second by Proulx to forward to the full Board the approval of the quote as presented by Krall's Masonry Contractors, Inc. Motion carried.

- H. MHS Math Resource Adoption - McGraw-Hill Reveal - Topic Summary was presented by Amanda Patterson.

MOTION by Gremler, second by Blake to forward to the full Board the approval of the purchase of McGraw Hill Reveal Math for Algebra 1, Geometry, and Algebra II as the universal math resource for the next 6 school years, in the amount of \$86,011.45 to be paid from ESSER funds. Motion carried.

- I. Aspirus Merrill Hospital Donation for the Attendance Matters Program - Topic summary presented by Dr. Kelley Strike. This donation will go to Fund 21

MOTION by Proulx, second by Blake to forward to the full Board the approval of the donation of funds from Aspirus Merrill Hospital valued at \$6,000 for the Merrill High School Attendance Matters Program. Motion carried.

- J. Friends of the Merrill School Forest Donation of the Brush Mower for the Merrill School Forest - Topic Summary presented by Shannon Murray.

MOTION by Blake, second by Gremler to forward to the full Board the approval of the donation of a professional series brush mower from Friends of the Merrill School Forest valued at \$6,850 for the Merrill School Forest. Motion carried.

- K. Budget Monthly Review
 - a. Budget Calendar
 - b. Monthly Budget Review

No questions or comments.

V. Human Resources

- A. Human Resources and Finance Director Positions

Per a board member's request, this has been added to the agenda.

Liberty is questioning if we should go back to having a full time Finance Director and a full time HR Director. Previously the two positions were combined into one. There is a need for more HR presence and the work-load is too much for one person.

MOTION by Proulx, second Gremler to forward to the full board the approval of adding a full time HR Director. Motion carried.

- B. Personnel Report - Standing Agenda Item

Current postings have been removed from the HR Personnel report. Postings can always be viewed live on the MAPS website.

VI. Items for Next Meeting -

June 12, 2024 Meeting

Additional Staffing Needs for 24-25 - SRO & Behavior Support

Preliminary 24-25 Budget

Annual Review of Contracts for Services over \$10,000 for 24-25

VII. Adjournment

**MOTION by Proulx, second by Blake to adjourn. Motion carried unanimously.
Meeting adjourned at 5:40 p.m.**